

**Milpitas Unified School District
Parcel Tax Oversight Committee (PTOC)
Meeting Minutes of October 19, 2021**

6:01 p.m.	The meeting was called to order at 6:01 p.m.
	<p>Members Present: William Lam – Parent/Guardian Yinzhi (Angie) Yuan – Parent/Guardian Nicholas Connors – Community Member Rufina Moreno – Business Member Thomas Valore – Senior Citizen Member</p> <p>District Staff Present: Wendy Zhang – Assistant Superintendent, Business Services Hon Lien – Board Member Chris Norwood – Board Member (Alt) Nichol Klein – MMA Representative Diana Orlando – MTA Representative Naomi Agraz – Recording Secretary</p> <p>Absent: Cheryl Jordan – Superintendent Cynthia Walker – CSEA Representative</p>
Request of Visitors	None
Approval of the Minutes, February 25, 2021	Tom Valore moved to approve the minutes of February 25, 2021. Motion second by William Lam, all in favor.
Approval of Agenda, October 19, 2021	Diana Orlando moved to approve the agenda of October 19, 2021. Motion second by Tom Valore, all in favor.
Review Amendment to Bylaws and Extension of Terms	The MUSD Board gave approval to remove the phrase, “and for no more than two consecutive terms.” from the Parcel Tax Oversight Committee Bylaws. This allows four of our active members to serve a third term on the PTOC.
2020-21 Parcel Tax Expenditures Actual	The fiscal year ended June 30, 2021. The books are closed. The Unaudited Actuals was presented and approved by the Board September 7, 2021. Wendy reviewed the revenue and expenditures for the parcel tax fund and showed what was allocated to the sites. Tom Valore moved to accept the 2020-2021 Parcel Tax Expenditures and motion second by Nick Connors.

2021-22 Expenditures Projection	The total number of parcels went up, along with the number of exemptions. It is consistent with last year. The allocation is by elementary, middle and high schools. As requested, a column was added to show the expenditures to date.
Student Enrollment, Attendance, and Funding	Wendy discussed how MUSD enrollment has decreased this school year. Our demographer had expected a steady increase over the years prior to COVID. However, the District had an enrollment decrease in the current year. On December 14, 2021, we will have a budget study session, where they will also discuss the latest enrollment projections.
Adjourn the Meeting	Meeting Adjourned at 6:40 p.m. Next meeting will be in March 2022.