

Board of Education
Minutes of Regular Board Meeting
August 25, 2015
(ADOPTED: September 8, 2015)

Open Session

1. CALL MEETING TO ORDER

Board President Danny Lau called the meeting to order at 6:30 p.m.

2. ROLL CALL

Present were Board members Danny Lau, Gunawan Alisantosa, Dan Bobay, Chris Norwood, and Robert Nunez .

Also present were Superintendent Cary Matsuoka, Assistant Superintendents Matthew Duffy, Cheryl Jordan and Wendy Zhang and Executive Assistant Charito Cabantac (recording secretary).

3. APPROVAL OF THE AGENDA

Motion: Approve the agenda for the August 25, 2015 Board meeting.

M/S

Alisantosa/Nunez

Vote: 5-0

4. COMMENTS FROM THE PUBLIC

None

Closed Session

5. ADJOURN MEETING TO CLOSED SESSION

The Board moved to closed session at 6:30 p.m. to discuss/take action on the items listed on the closed session agenda.

Open Session

6. FLAG SALUTE

The Board reconvened in open session at 7:00 p.m. Mr. Lau led the Flag Salute.

7. REPORT OF ACTION(S) TAKEN IN CLOSED SESSION.

No action was taken by the Board.

8. COMMENTS FROM THE PUBLIC

Community members Martin Skelton and Joann De Herrera talked about the need for their group members to access Cesar Chavez Community garden and parking at the garden site for gardeners who have physical handicaps. Superintendent Matsuoka told the speakers that he will have staff look into the matter and will get back to them.

9. BOARD GROUP AGREEMENTS

Board Policy 9001 Board Group Agreements was on the agenda for easy reference for members of the Board. There was no discussion.

10. SUPERINTENDENT'S REPORT

The Board has switched to using an on-line agenda and has moved away from using paper agenda. There is a need to figure out how the audience can follow the meeting electronically. Superintendent Matsuoka invited comments and feedback from the audience on how best to achieve this.

The District had a great opening day of school. Elementary grade overflows have been resolved within 3 days from opening of school. The Superintendent thanked district staff for preparing the schools for the students and district staff for a smooth opening of school for 10,300 students across the district. It is expected that this number will grow a little bit in the coming weeks.

11. A. COMMUNITY CONVERSATION ABOUT HIGH SCHOOL CONFIGURATIONS IN MUSD

The Board received a report from the Superintendent with detailed information on student enrollment at Milpitas High School, projected enrollment increase and possible solutions, which include the possibility of adding another high school in the next 10 years. The Superintendent said the district has to look not only 10 years in the future but 25 years out as well.

At the July 23rd Board meeting, the Board received information from the Superintendent and representatives of the architectural firm of LPA Inc., about the completed MHS Facilities Master Plan to address growing enrollment population at MHS and other needs. LPA Inc. included four suggestions ranging in costs from \$61 million to \$116 million. It was noted that MHS was designed to house 2,000 students back in 1969 but now enrollment stands at more than 3,100 students.

A demographic projection from Enrollment Projection Consultants with data through 2024 was presented. Total enrollment by grade group totals 11,776 with grades 9-14 totalling 3,646 – a conservative figure, according to the Superintendent. Comparable data on local cities and school districts where there is tight alignment of city and school district boundaries was shared with the Board. Analysis of the data shows that on average, across ten cities and school districts, that one high school is needed for about 45,000 residents.

After a lengthy discussion on July 23rd, Board members indicated they wanted to hear stakeholders and community input on the four scenarios presented including other suggestions for how to address the issues, in addition on how much the community is willing to invest in the high school.

A Community Conversation

The Superintendent shared some of the key questions and scenarios we should ask our stakeholders about.

1. Scenario 1 - Should we invest approximately \$100 million dollars to prepare Milpitas High School to handle a projected student population of 3,500 students by 2024? (yes/no)
2. Scenario 2 – Should we invest approximately \$100 million dollars among two high school sites – first at MHS to accommodate the most immediate needs for classroom space and a small second high school on a different site? (yes/no)
3. Scenario 3 - What other scenarios, thoughts and ideas do you have about the configuration of our high schools for the long term future of our city and district?

Month	Audience	Meeting topic and format
Aug 26, 2015	MHS Faculty	Receive LPA Architect analysis and report – after school, voluntary meeting, 3:15 pm
Sept 2015	MHS PTA, booster organizations	Evening meeting to receive LPA Architect report and stakeholder input about the scenarios
Oct 14, 2015	MHS staff	Staff meeting – stakeholder input about the three scenarios, in five smaller groups, in classrooms
Oct 2015	All MUSD staff	All staff, after school meeting, Board room, stakeholder input about the three scenarios
Oct 2015	CBAC	Single agenda item – LPA report and input about the three scenarios
Oct 2015	Management team	Single agenda item – LPA report and input about the three scenarios
Oct 2015	Town hall meeting	Evening meeting for the entire community (will need to collect RSVP's), Russell Middle School gym? Input about three scenarios
Nov 2015	MUSD staff & community leaders	Design thinking day about high school configurations in MUSD. World Café format with 40-50 people. This will be shaped by the community input from Sept and Oct.
Dec 2015	Board of Trustees	Summary recommendations regarding high school configurations in MUSD

The Superintendent stated his preference and it is not for a big high school. Mr. Bobay

commented that the negative effects of past Board decisions, specifically closing the Ayer High School and selling its athletic fields to the City of Milpitas is now being felt. He felt that there is a need for a better relationship with the City and the Planning Department and the developers that come to town so that the schools will not be burdened by spending education dollars on land and schools. Mr. Nunez said the district needs to have one of its staff attend Planning Commission and City Council meetings to remind City Officials that their decisions to approve future developments will have effects on the school district.

12. MASTER FACILITY PLANNING REPORT

Joe Flatley and the District's facilities cost estimator provided an update to the Board on the District's future facility planning. The update included a discussion of the Master Plan process, identifying the key stakeholders and discussion of the draft summary of the scope of work. The district priorities were discussed and the project locations and proposed budget for each were shared with the Board. The total proposed budget is \$196,230,00.

13. CROWN CASTLE PROPOSAL FOR RANCHO CELLULAR ANTENNA RELOCATION

In December 2004, the District entered into a lease agreement with Pacific Bell Wireless, LLC to add a cellular antenna on top of the Rancho Middle School flag pole. The lease was later assumed by T-Mobile West Tower, LLC and its subsidiary Crown Castle. The lease has an initial term of five years, with a binding option of extension for an additional three (3) terms with five years each.

In November 2014, Crown Castle requested the District to grant a 2nd term of extension. The request was not approved by the board, due to community concerns. A radiofrequency study was requested. On January 27, 2015, Dr. Jerry Bushburg presented his findings to the Board, it was determined that the location of the cell tower is safe; the radio frequencies were well under the Federal Communication Commission limit. On March 10, 2015, the Board directed staff to work with Crown Castle for the feasibility of relocating the cellular antenna to the baseball field.

After numerous communications and site visits, Crown Castle recently sent a proposal to the District, summarized as follows:

- Annual rent to the District is at \$1,800/month (a decrease of \$959/month)
- Annual rent escalation is at 3%, instead of 4%
- Right to rent additional two light standards in the field for future cellular antenna usage, for a total of 600 square feet (an increase of 114 square feet compared to the current lease)
- Revenue share of 25% for each of the additional two light standards, which is about \$500/month

- Six - five year renewals (total of 30 years) with no Lessor termination rights

The lease term can be negotiated. However, Crown Castle insists that the District forfeit its termination rights, in order to make the relocation happen.

Staff proposed to continue the current lease agreement with the remaining ten-year term, and grant the five-year extension to December 1, 2019.

Board members were agreeable with staff's proposal. The contract for the continuation of the current lease agreement with Crown Castle and the extension will be presented to the Board for action at the September 8, 2015 meeting.

14. ELECTION OF BOARD REPRESENTATIVE ON THE DISTRICT'S FAMILY LIFE/SEXUAL EDUCATION COMMITTEE

Assistant Superintendent Matt Duffy stated that the District will convene the above committee specifically to look at current sexual education curriculum and to recommended update materials. A Board representative is needed to be on this committee.

Motion: Nominate Dan Bobay to be the Board's representative on this committee .

M/S Nunez/Alisantosa Vote: 5-0

15. CONSENT AGENDA

Motion: Adopt the Consent Calendar with the exception of Items 13.A (Personnel Report); 13.B (Purchase Order Report); Item 13.C (Results of Spring Reclass. Committee); and Item 13.P (MOU with Advent Group Ministries) thereby approving the following items:

M/S: Alisantosa/Nunez Vote: 5-0

- A. Personnel Report – August 25, 2015 **(Item pulled)**
- B. Purchase Order Report – July 9, 2015 to August 13, 2015 **(Item pulled)**
- C. Results of Spring 2015 Reclassification Committee and Staff Recommendation **(Item pulled)**
- D. Appointment of Cheryl Jordan as primary MUSD representative to the Steering Committee of SBCAE and Usha Narayanan as alternate representative
- E. Ratification of the District's acceptance of T3 Inc.'s bid to furnish and install tackable wall

- panels for MHS' modernization project.
- F. Ratify acceptance of Duran & Venables' quote for landscaping services at the District Office, Calaveras Hills HS and Adult Education.
 - G. Approve Enrollment Projection Consultants' proposal for an enrollment forecast update and district requested on call work.
 - H. Approve the agreement with Santa Clara Swim Club for use of the Milpitas High School Aquatic Center.
 - I. Approve the lease amendments with Nobel Learning Communities, Inc. and Milpitas Montessori.
 - J. Ratify the approval of Southwest Interior's quote to purchase and install JV football lockers for the MHS modernization project.
 - K. Approve the maintenance agreement for 23 Riso duplicating machines in the 2015-16 school year.
 - L. Approve the contract with Second Start Pine Hill School, not to exceed \$53,178.00
 - M. Approve the agreement with Alpha Vista for the 2015-16 school year, not to exceed \$70,200.00
 - N. Approve the contract with Maxim Healthcare Services for students with medical and special needs at the SCCOE Special Day Class program in the amount not to exceed \$75,000
 - O. Approve the MOU with the Santa Clara County Office of Education for the provision of community school services in the 2015-16 school year.
 - P. MOU with Advent Group Ministries to provide drug and alcohol preventative services to at-risk students at Russell Middle School - **(Item Pulled)**
 - Q. Approve acceptance of After School Education and Safety Program (ASES) grant monies in the amount of \$216,000 at Randall and Rose elementary schools.
 - R. Approve the MOU with YMCA of Silicon Valley.
 - S. Approve the hiring of a year long Fellow from Education Pioneers.
 - T. Authorize staff to enter into a contract with Neuropsychology, Education, Assessment, Treatment (NEAT) from August 13, 2015 to October 2, 2015 at a cost not to exceed \$5,000.
 - U. Single Plan for Student Achievement (SPSA) 2015-16 for Milpitas High School and Calaveras Hills High School.
 - V. Approve Envoy visitor registration system for 15 locations in the district
 - W. Approve the field trip request from Curtner Elementary School to send students to attend the YMCA Camp in Loma Mar, CA on October 26, 2015, returning on October 30, 2015. The

group will use a bus acceptable to the district.

16. PERSONNEL REPORT

A correction was made to the Personnel Report by Cheryl Jordan. Joshua Telles was erroneously listed under Classified Employees resignations/retirements/terminations/layoffs). He should be listed under Certificated.

Motion: Approve the corrected Personnel Report
M/S Nunez/Bobay Vote: 5-0

17. PURCHASE ORDER REPORT

Mr. Nunez had a question regarding the vendor, Milpitas Cab. In conjunction with the issues the County is having with their cab company for their science program, Mr. Nunez wanted to know if, when our students with special needs are transported, is there always two adults in the cab? Cheryl Jordan said she needs to look into that specific question and will get back to Mr. Nunez with the answer.

Motion: Approve the Purchase Order Report
M/S Nunez/Norwood Vote: 5-0

18. RESULTS OF SPRING RECLASSIFICATION COMMITTEE AND STAFF RECOMMENDATION

Mr. Bobay wanted some clarification on the changes to the job description of the High School Registrar. Cheryl Jordan referred Mr. Bobay to the reformatted job duties at the bottom of the job description.

Motion: Approve re-classification requests for the positions of Data and Compliance Technician, High School Registrar, and Student Assessment specialist - all effective July 1, 2014
M/S Bobay/Nunez Vote: 5-0

19. MOU WITH ADVENT GROUP MINISTRIES

Mr. Nunez asked why this program is only being held at Russell Middle School and not at all schools. Matt Duffy responded that the County reaches out to individual schools and individual schools can say yes or no. Mr. Duffy said the district is trying to partner with the county to have a better sense of what other programs are available. Mr. Nunez offered his assistance on this, as he believes that this is an exceptional program.

Motion: Approve the MOU with Advent Group Ministries, Inc.
M/S Nunez/Bobay Vote: 5-0

20. BOARD COMMUNICATIONS/REQUESTS

Student Board Rep. Alan Pham reported on students and school events at Milpitas High School. The school has 42 clubs to date. Back to school night is on September 1st, and class orientations for all grades are being held this week.

Mr. Norwood attended the Back to School Rally at the high School, and he complimented Mr. Lau for his speech at that event. Coming up in the next few weeks – Mr. Norwood said he will be meeting with district staff and middle and high school principals to make appearances or working with the youth in terms of how to coach them on building self confidence or something of that nature.

Mr. Nunez attended the Back to School Night at Russell Middle School, Pomeroy and MHS. He, along with Mr. Alisantosa and Mr. Lau, worked with Kiwanis Club and Kohls to provide bags, clothes and school supplies to students in need.

Mr. Bobay received the invitation to the Kiwanis and Kohls event but he was out of the country. He reported on numerous things happening at MetroEd as he is the Board's representative on that agency. Mr. Nunez appreciated Mr. Bobay's report and to learn about the district's involvement in that agency.

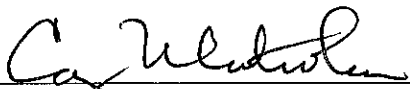
Mr. Alisantosa announced that in October the Knights of Columbus will sponsor a fund raising program to benefit special education programs at MUSD. He invited students who need community service credits to volunteer in KS's fundraiser.

Mr. Lau enjoyed participating in the Kiwanis/Kohl event.

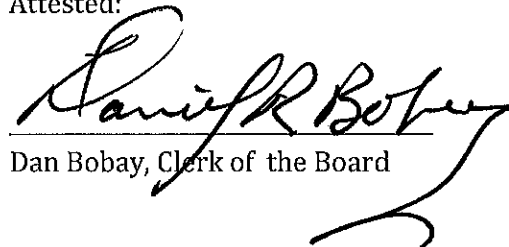
21. DATES OF FUTURE BOARD MEETINGS/ADJOURNMENT

After reading the dates of future meetings, the meeting adjourned at 8:55 p.m.

Respectfully submitted,


Cary Matsuda
Superintendent and Board Secretary

Attested:


Dan Bobay, Clerk of the Board