



Board of Education
Minutes of Regular Board Meeting
April 26, 2016
(ADOPTED: 5/10/16)

Open Session

1. CALL MEETING TO ORDER

Board President Gunawan Alisantosa called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present were Board President Gunawan Alisantosa, Board Vice-President Robert Nuñez, Board Clerk Dan Bobay, Board members Danny Lau and Chris Norwood and Student Board Representative Alan Pham.

Also present were Superintendent Cary Matsuoka, Deputy Superintendent Cheryl Jordan, Assistant Superintendents Matt Duffy and Wendy Zhang and Executive Assistant Charito Cabantac .

3. APPROVAL OF THE AGENDA

Motion: Approve the agenda for the April 26, 2016 Board meeting
M/S Nuñez/Bobay Vote: 5-0

4. COMMENTS FROM THE PUBLIC

None.

Closed Session

5. ADJOURN MEETING TO CLOSED SESSION

The Board moved to closed session at 5:32 p.m. to discuss/take action on the items listed on the closed session agenda.

Open Session

6. FLAG SALUTE

The Board reconvened in open session at 7:00 p.m. Mr. Alisantosa led the Flag Salute.

7. REPORT OF ACTION(S) TAKEN IN CLOSED SESSION.

The Board voted 5-0 to accept the resignations of two certificated administrators.

The Board voted 5-0 to accept the Superintendent's recommendations for two (2) elementary assistant principal positions.

The Board voted 5-0 to accept the Superintendent's recommendation for the position of secondary assistant principal.

The Board voted 5-0 to accept the Superintendent's recommendation for the position of Special Education Director.

8. COMMENTS FROM THE PUBLIC

None.

9. BOARD GROUP AGREEMENTS

The Board Group Agreements was on the agenda for easy reference for members of the Board.

10. SUPERINTENDENT'S REPORT

The Superintendent led the Board in recognizing

- Milpitas Music Director Chris Kaldy and the entire MUSD music program for being named Best Communities for Music for the third time by the NAMM Foundation.

- Rancho students Julie Tran for her strong finish in the San Francisco Spelling Bee competition; Matthew Song and Evelyn Fun for their first place finish in the last Science Olympiad; and Harry Leung for placing first in Math and Logic contest held recently at Milpitas Senior Center.

- MUSD Stephanie Bentzel for working collaboratively with the Milpitas Public Library to bring awareness for students with autism.

- Board President Gunawan Alisantosa for recently completing CSBA's Masters in Governance Program.

11. REPORTS

A. CASSY ANNUAL REPORT

Christy Hayes, CASSY's Executive Director and Site Directors Michelle Ikei and Monica Votaw presented CASSY's annual report to the Board. They shared statewide statistics, talked about trends in Milpitas and shared the number and types and number of services provided to students, individual, group and family counseling, parent and staff consultations in 2014-15 and 2015-16 (July 2015-March 2016). Crisis hours spent with students: 753.5; 5150 consultations: 39; and as of March 2016 they have spent 14,000 hours out of 70 contracted hours this school year. At Milpitas High School, they have seen 289 students. They broke down the services provided and the reason for the clients' sessions. At Cal Hills, they have seen 69 students; Middle Schools: 81 and 171 in elementary grades. They shared with the Board some student stories.

Ms. Hayes provided additional thoughts as follows:

- CASSY is often the main resource for mental health.

- There are 4 community providers; families often have to seek resources outside of the community.

- 75% of MHS students want to receive support over the summer but only 40% actually access services.
- CASSY is working on developing additional partnerships who could provide other wraparound supports.
- CASSY is tailoring its training program to meet the needs of the communities, including additional training in topics related to substance abuse.
- Elementary schools could benefit from a behaviorist and translation support.
- All students could benefit from more comprehensive case management

There is currently a waiting list of referrals to CASSY. Superintendent Matsuoka said that the District needs to be mindful of the fact that, while they would not like to see a waiting list for CASSY services, MUSD's core business is teaching and learning, and that's where the district is spending its biggest dollars on. He noted, however, that staff is watching the waiting list and will invest more money should the numbers continue to increase.

The presenters answered Board members' questions at the end of their report.

B. PEER ASSISTANCE AND REVIEW (PAR) PANEL'S ANNUAL REPORT

The PAR Panel selects and oversees Consulting Teachers and Specialists, establishes the annual budget for the PAR program and, based on participants in the program, determines its design for the coming year. Each year the PAR Panel is required to make a report to the Governing Board and the Milpitas Teachers Association regarding the program's impact on the growth of participating certificated staff. PAR also recommends improvements to the delivery of services within the program.

The Panel's recommendation or observation about specific staff, was discussed with the Board in closed session. The Board thanked chair Stephanie Woodhams and her committee members for their work.

C. LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) PREVIEW

The District's LCAP is currently near completion. Assistant Superintendent Matt Duffy presented another update of the District's LCAP to get feedback and input from the Board.

Mr. Duffy said that for 2016-17, MUSD is slightly altering its goals. To reduce redundancy, staff have combined the District's previous goals one and two to a single goal around common core teaching and learning in all subjects. A second goal was added about the social and emotional development of our students. Staff have kept our third goal of supporting historically disadvantaged youth as we aim to be explicit about this goal.

They have incorporated our last two distinct goals about personalization and data into new goals one, two and three.

Also in 2016-17, staff will deepen our investments in support of all of our students and continue to make targeted moves to accelerate the growth of our “supplemental students.” LCAP’S overall budget is projected to increase next year for “all” students in our district as is our spending on supplemental students. Staff will also continue to make new and additional investments toward the success of our supplemental students.

Next year, we will continue our investment in assistant principals, adding two more positions enabling all schools to have the support of at least one full time assistant principal.

The expansion of our music program district wide. We will enhance our work around personalized learning with the expansion of our PLP (Personalized Learning Platform) at Russell Middle and into grade 5 at Pomeroy and Weller.

Our investment in Project Based Learning will continue. We will add a new summer offering in math professional learning and we will serve as a host for the Silicon Valley Math Initiative in order to make it easier for more of our teachers to attend. For all beginning teachers, we will continue our investment in our home grown “BTSA” program which continues to receive excellent reviews.

To support our English Learners, we will expand our work with the Sobrato Foundation as three more SEAL schools come aboard receiving coaching, network and team support. We will also pilot new curriculum for our Long Term English Learners. Additionally, we will launch a new Dual Immersion program at Randall Elementary as a way to powerfully support English Language Development as well as give the wider community a Dual Immersion option. To support Title 1 students, we will continue our investment in our Child Development Centers to support our students as soon as possible. We will build a new family center to serve the Randall/Rose corridor.

The District’s new Family Engagement Manager will work to ensure that students with the least have every opportunity to stay in school and succeed. We plan to better identify our Foster Youth students through stronger partnerships at the county level and invest more significantly in state required tutoring for foster youth. Additionally, sites will continue to develop their own interventions based on the needs of their students through a consistent analysis of data embedded into teacher Professional Learning Communities. We will also make a more significant investment in our Student Services and Special Education department and programs. Stakeholder feedback (especially internal) has been loud and clear about our need to improve in this area.

Next year, we will invest in new inclusion programs at the CDC and Russell along with a new SDC program at Rancho and a new ED (Emotionally Disturbed) class at a location TBD. We will support district wide coordination through an additional program specialist

and a new secretary to support district wide enrollment and student services. Finally, at MHS, we will continue to invest in our EOS program which continues to challenge more of our students to enroll in and succeed in AP courses. We will also continue the development of a new BioTech pathway and enhance the quality of the current academies through new grants. We will continue to investigate the current 9th grade program and continue the articulation between our middle schools and MHS. While there is much to do, we are excited about the coming three years. We believe our LCAP accurately reflects the feedback of our community and the priorities, goals and actions of our district. 2016-17 LCAP (vs. 20152016)

The following will be the same next year:

- PLC focus in all schools and across Management
- Project Based Learning
- Writer's Workshop and Writing Performance Tasks
- Benchmark Assessments in Reading and Math
- Site Based Interventions
- Continued added investment in the CDCs
- Continued investment in district "BTSA" program
- Technology platforms (iReady, Illuminate)
- Data Analysis including Data Analyst and tools
- Tech TOSAs What are the differences?
- New Goals (five to three)
- Increase in investment in student services and special education
- Deeper emphasis on math
- Greater investment in SEAL and LTEL curriculum
- Increase in students in PLP
- Further investment in music
- "Essential Practices" for all district stakeholders
- Additional Assistant Principals
- Additional Inclusion programs
- Dual Immersion program at Randall Elementary
- Family Services center at Randall Elementary

Board members provided feedback to staff on points and data that they would like to see in the final LCAP document.

Machelle Kessinger asked that a budget be set aside for training and development of CSEA employees.

Board member Danny Lau left the meeting at 9:00 p.m.

12. ACTION/DISCUSSION ITEMS

A. ADMINISTRATIVE HEARING PANEL'S RECOMMENDATION IN REGARD

TO THE STUDENT IDENTIFIED IN CONFIDENTIAL REPORT 2016.02

Motion: Expel the student named in Confidential Report 2016.02 and place the student at a Santa Clara County school for the remainder of his senior year at Calaveras Hills High School on a behavior contract

M/S Nuñez/Norwood Vote: 4-0 (Roll Call)

B. 2016-17 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

As of July 1, 1994, the Commission of Teacher Credentialing implemented a process for issuing credential waivers (emergency permits) for those teachers who hold intern credentials or who are adding authorizations to an existing credential. The commission requires the governing board to adopt a *Declaration of Need* at a regularly scheduled public meeting as an action item requiring a separate vote, not as part of the Consent Agenda. This is required by the Title 5 Regulations 80026(e) (1) and Education Code §44300(a) (3) (B).

The governing board must also certify that there is an insufficient number of teachers holding credential authorizations to meet the District's specified employment criteria. Since the declaration covers the entire school year, the need can only be estimated.

The numbers are a high estimate so it will not be necessary to return to the Board for approval should our actual need exceed our anticipated need.

Motion: Adopt the 2016-17 Declaration of Need for Fully Qualified Educators

M/S Nuñez/Norwood Vote: 4-0

C. RESOLUTION 2016.28 - CERTIFICATE OF CONSENT TO SELF-INSURE WORKERS COMP LIABILITIES

Motion: Adopt Resolution 2016.28 authorizing the application to the Director of Industrial Relations, State of California for a certificate of consent to self-insure the District's Workers' Compensation Liabilities

M/S Nuñez/Bobay Vote: 4-0

13. CONSENT AGENDA

Motion: Adopt the Consent Calendar with the exception of Items 13.4 (Contract with SCC re correctional adult ed.); 13.9 (donation from Summerhill Home); 13.11 (agreement with

Mental Health Therapeutic Program; **13.12** (Master Agreement with MetroEd); **13.13** (amendment to Padre Associate's contract); and **13.15** (revision to payroll manager's job description) **thereby approving the following items:**

M/S: **Nuñez/Bobay** **Vote: 4-0**
(Danny Lau absent for the vote)

1. Adopt the minutes of the regular meeting of April 5, 2016
2. Approve the Personnel Report
3. Approve the Purchase Order Report
4. **Item Pulled by Mr. Nuñez (See Item 14)** Revised contract between Santa Clara County and Milpitas Adult Education for the provision of a Correctional Adult Education Program
5. Approve the amended contract with the Santa Clara County for the provision of a Food Service Workshop
6. Approve the agreement with Mosaic Child and Family Therapy Services
7. Approve the agreement with ACTS Associates
8. Authorize staff to enter into an agreement with Starfish Physical Therapy, Inc.
9. **Item pulled by Mr. Bobay (See Item 15)** Donation in the amount of \$35,000 from Summerhill Homes for Randall Elementary School Resource
10. **Item pulled by Mr. Bobay (See Item 16)** - Agreement with Future Management Systems, Inc.- Leadership Coaching-SpEd and Student Services
11. **Item pulled by Mr. Nuñez (See Item 17)** - Agreement with Mental Health Therapeutic Program Consultant
12. **Item pulled by Mr. Bobay (See Item 18)** Approve the Master Agreement with Metropolitan Education District from July 1, 2016 to June 30, 2019
13. **Item pulled by Mr. Bobay (see Item 19)** Approve the amendment to Padre Associates, Inc.'s Contract
14. Adopt Resolution #2016.29 authorizing the district to purchase a school bus

from Evergreen School District

15. **Cheryl Jordan pulled this item for an explanation – (See Item 20)**
Revisions to Payroll Manager Job Description

14. REVISED CONTRACT BETWEEN SANTA CLARA COUNTY AND MILPITAS ADULT EDUCATION

This item was pulled by Mr. Nuñez for clarification. He wanted to know if the adult ed. program for incarcerated learners is shrinking or increasing. Cheryl Jordan said that the number of students in the program remains just about the same as the previous years. The contract of \$170,000 covers the contract for potential testing of the students and is more expensive than the cost of the test.

Motion: Approve the revised contract between Santa Clara County and the Milpitas Adult Education for the provision of a Correctional Adult Education Program

M/S Nuñez/Norwood Vote: 4-0

15. DONATION FROM SUMMERHILL HOMES

Mr. Bobay asked for the item to be pulled so that Summerhill Homes can be recognized for its donation. Superintendent Matsuoka said Summerhill Homes like the idea of a resource center at Randall, and thanked Summerhill Homes for its donation, and Board member Nuñez for brokering this donation.

Motion: Accept the donation in the amount of \$35,000 from Summerhill Homes for Randall Elementary School's Resource Center

M/S Bobay/Nuñez Vote: 4-0

16. AGREEMENT WITH FUTURE MANAGEMENT SYSTEMS, INC. – LEADERSHIP COACHING – SPECIAL ED. AND STUDENT SERVICES

Mr. Bobay asked for the item to be pulled so he could ask what level in the organization will receive these services. Cheryl Jordan responded that this has to do with the director and coordinator for Student Services and Special Education. Since we will no longer have an interim director, we still need to provide them with some support and this is how we will be providing support to them – a consultant/coach.

Motion: Approve the agreement with Future Management Systems, Inc. for leadership coaching

M/S Bobay/Nuñez Vote: 4-0

17. AGREEMENT WITH MENTAL HEALTH THERAPEUTIC PROGRAM CONSULTANT

Mr. Nuñez asked for this item to be pulled for discussion. He asked if it is the number of students that is driving the decision to have the program or not. Cheryl Jordan replied that there has been an increase in the pre school K-1 numbers who are being served at the county for emotional disabilities, and this move is to explore the possibility of bringing these students back to MUSD.

Motion: Approve the agreement with Mental Health Therapeutic Program Consultant

M/S Nuñez/Norwood Vote: 4-0

18. MASTER BUSINESS AGREEMENT WITH METROPOLITAN EDUCATION DISTRICT

Mr. Bobay asked to pull this item in order to thank Superintendent Matsuoka for working hard with the other five JPA superintendents and the MetroED Superintendent and School Services. He noted that after ten years, there is finally a Master Business Agreement that everybody can agree on, even though it resulted in a little budget cut for MetroEd.

Motion: Approve the Master Business Agreement with MetroEd for the period from July 1, 2016 to June 30, 2019

M/S Bobay/Nuñez Vote: 4-0

19. AMENDMENT TO PADRE ASSOCIATES INC.'s CONTRACT

Mr. Nuñez asked to pull this because it does not seem like a routine item because of the amount. Wendy Zhang noted that the current contract is over \$100,000. The reason for the amendment is that the initial estimate of \$100,000 for the soil remediation, the implementation and the process is based on the manufacturer's rule of thumb guidance. Our contractor brought their own people to visit the school site. The situation is unique in that there is a pile of dirt that is close to the property line, which have to be moved to the middle of the property and to mix it with other dirt and soil in order to start a process. This will create more work and is estimated to cost over \$100,000. The District went out to bid for these services and the lowest bidder was selected.

Motion: Approve the amendment to Padre Associate Inc.'s contract

M/S Bobay/Nuñez Vote: 4-0

20. REVISIONS TO BUSINESS MANAGER'S JOB DESCRIPTION

Cheryl Jordan asked to pull this item so that it can be amended. The part that has strikeout that states, “participates in the selection and promotion of assigned staff” was discussed with Board member Bobay and it was decided to leave it as is. Ms. Jordan stated that this is a revision of the job description for Business Services Manager that Linh Le currently holds. Mr. Le is being recommended to be made Interim Director, Business Services.

Motion: Approve the revisions to the Business Manager’s Job Description

M/S Bobay/Nuñez Vote: 4-0

21. BOARD COMMUNICATIONS/REQUESTS

Student Board representative Alan Pham reported on school and student activities at Milpitas High School. Prom was held last Saturday. Seniors of each sports team will be recognized; Music in the Park will be on Saturday; and tomorrow there will be a Renaissance practice. Alan will be assisting 8th graders in transitioning to high school life.

Board member Norwood had no report.

Board member Bobay reported attending the MetroED Executive Board meeting and visited Elmwood Adult Ed. where he got a tour of the facilities and watched some presentations by the inmate/students. He also attended the PTA Council meeting, visited with MetroEd member Van Lee and a reporter from San Jose Metro who expressed an interest in finding out what the District’s Adult Ed program at Elmwood is all about. He also attended SanDisk’s Spring Forward 5K run, and met with the president of My Verse regarding middle school career software, attended Cal Hills’ Site Council, the swim meet at Mountain View, Music in the Park, and along with his wife, delivered water for the Milpitas Cares volunteers at Weller, Randall, Spangler, MHS, and Zanker.

Board member Bob Nuñez reported attending the MOT Academy at the District Office on Saturday; visited Weller, Sinnott, Spangler, MHS; and attended Music in the Park. He attended a picnic at Saratoga Springs with CSEA, and the NAACP gala that evening. On Sunday, he attended Lion’s Club an event for students with special needs; he attended the last CBAC meeting, the last meeting of the year.

Mr. Nuñez read Danny Lau’s report. Mr. Lau attended the Burnett Site Council meeting; the Adult Ed Open House; went to 4 schools for Milpitas Cares; Pomeroy’s Multi-cultural day; Project Cornerstone’s focus group at Cal Hills.

Board president Alisantosa reported attending the Knights of Columbus’ Citizen of the Year event. Last week, Mr. Alisantosa was a judge for Digital Business Academy events. He visited Sinnott, Randall, MHS for Milpitas Cares, and Pomeroy’s Multi-cultural event.

22. DATES OF FUTURE BOARD MEETINGS/ADJOURNMENT

After reading the dates of future meetings, Board member Alisantosa adjourned the meeting at 9:45 p.m.

Respectfully submitted,

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Cary Matsuoka
Superintendent and Board Secretary

Attested:



Clerk of the Board

Minutes prepared by Charito Cabantac
